



क.रा.वी.नि.
E.S.I.C.

श्रमधरोजकविविमानिम्
(श्रमधरोजकविविमानिम्, पालिस्तरा)
कर्मचारी राजकीय मन्त्रिणम्
(धर्मावेगोन्नतमन्त्रालय, भारतसरकार)
EMPLOYEES' STATE INSURANCE CORPORATION
(Ministry of Labour & Employment, Govt. of India)



आदर्श हॉस्पिटल बापुनगर, कडसनगर पोलीस चौकी पार्स बापुनगर, अहमदाबाद.
फ़ोन- 380024
आदर्श अस्पताल बापुनगर, हरदासनगर पुलिस चौकी के पास, बापुनगर अहमदाबाद.
फ़ोन-380024
MODEL HOSPITAL BAPUNAGAR, NEAR HARDASNAGAR POLICE CHOWKI.
BAPUNAGAR, AHMEDABAD - 380024
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Website: www.esic.nic.in

Date: 26.07.2024

MEMORANDUM

SUBJECT: Reconstitution of Internal Complaints Committee (ICC) in connection with the Sexual Harassment of Women at Work Place (Prevention, Prohibition and Redressal) Act, 2013

The Competent Authority by exercising his power under section 4 (1) of Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 has reconstituted Internal Complaints Committee to provide protection against sexual harassment to women at workplace and for the prevention and redressal of complaints pertaining to sexual harassment of women employees and for matter connected therewith or incidental thereto as under:

Sr. No.	Name (Sh/Smt/ Ms/ Dr)	Role of the Member in ICC
1.	Sudipti Sinha, Specialist Grade-I	Presiding Officer
2.	Kanizfatma Durani, Specialist Grade-II	Member
3.	Deepak Chourasia, Deputy Director	Member
4.	Alka Jadav, Assistant Nursing Superintendent	Member
5.	Dr Manisha Vaja www.herexpertise.com F- 401, Akanksha, Savvy Swaraj, near Godrej Garden City, Jagatpur Gota Road, Ahmedabad	External Member

The Presiding Officer and every Member of the Internal Complaints Committee shall hold office for such period, not exceeding three years, from the date of nomination.

The Internal Complaints Committee shall in each calendar year will prepare an annual report under Section 21 of the said Act read with Rule 14 which shall have details of number of cases filed, if any, and their disposal under this Act.

This issues with the approval of Medical Superintendent In-charge.

Hindi Version will follow.

[Signature]
26/7/24

Deputy Director (ADMN)

Copy to: -

1. The Director (SCT), ESIC Headquarters Office, Panchdeep Bhavan, CIG Road, New Delhi-02.

2. The Director (Vigilance), ESIC Headquarters Office, Panchdeep Bhavan, CIG Road, New Delhi- 02.
3. The Medical Commissioner, ESIC Headquarters Office, Panchdeep Bhavan, CIG Road, New Delhi- 02.
4. The Medical Commissioner (West Zone), ESIC Panchdeep Bhavan, Ashram Road, Ahmedabad.
5. The Insurance Commissioner (West Zone), ESIC Panchdeep Bhavan, Ashram Road, Ahmedabad.
6. The Website Content Manager, ESIC Headquarters Office, Panchdeep Bhavan, CIG Road, New Delhi- 02- (with a request to upload this memorandum in the ESIC Headquarters Website)
7. All Members of the Committee along with a copy of aforementioned Act.
8. The Regional Director, ESIC Panchdeep Bhavan, Ashram Road, Ahmedabad.
9. The Medical Superintendent, ESIC Hospital, Naroda/ Ankleshwar/ Vapi.
10. IT Manager, ESIC MH Bapunagar -(with a request to upload this memorandum on the Hospital Website and email to all the employees of this hospital)
11. Notice Board