



कर्मचारी राज्य बीमा निगम
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
EMPLOYEES' STATE INSURANCE CORPORATION
(Ministry of Labour & Employment, Govt. of India)



क. रा. बी. नि. चिकित्सा महाविद्यालय एवं अस्पताल,
बिहटा, पटना- 801103
ESIC Medical College & Hospital,
Bihta, Patna- 801103.
ई मेल/ Email: dean-bihta.bh@esic.nic.in

GENERAL INSTRUCTIONS FOR THE STUDENTS FOR MBBS ADMISSION 2025-26 AT ESIC MEDICAL COLLEGE, BIHTA.

1. Students of AIQ/IP/State Quota must report in Admission Cell, Office of Academic Registrar, Ground Floor, Medical College Building for MBBS admission on or before, the date indicated on their selection/admission letter issued by MCC/BCECEB by 09:30 am.
If any student fails to report before last date indicated in the selection/admission letter, his/her admission will stand cancelled by admission authority.
2. One of the Parent/Guardian must accompany the student, at the time of admission or when surrendering of seat is done, as some of the documents are to be signed by student & parent/guardian.
3. In Case Of ESIC (I.P QUOTA) Insured person (ESIC Card Holder) must be accompany with the Student at the time of Admission and seat surrendering process if any.
4. The admission process may take more than one day, outstation candidates are requested to make their own staying arrangements accordingly.
5. The admission offered to a student will be only provisional basis subject to original documents verification from Bihar University of Health Science, Patna. So the students are instructed to keep at least 03 xerox copies of original documents with themselves for future use.
6. Reporting timings for admission: Monday to Friday 09.00 am to 03:00 pm & Saturday 09:00 am to 12:00 pm only.
7. Each candidate must submit the original certificates shown in the check list as applicable along with 01 set of self-attested copies. The originals and Xerox must be produced in the prescribed sequence. Students are instructed to scan the all documents and arrange in prescribed sequence separately (in pdf format) and his/her photograph and signature (in JPEG Format) and may be forwarded to this office email studentsectionesibihta@gmail.com.
8. In case of AIQ/ESIC Ward of IP-NEET seats-seat surrender procedure will be duly followed as per MCC, New Delhi.

9. Kindly generate the online seat surrender receipt and contact the admission cell of ESIC Medical College, Bihta after seat surrendering.
10. Hostel for Boys :Single Rooms for Boys & Girls are not available. Only Double Sharing Rooms for Girls are available. Depending on distance, some boys may have to stay on triple-sharing basis - in case they want to avail hostel facilities.
11. Kindly try to come on working day and take a note of Bank & Court schedules. SUNDAY Will be Holiday & on any other national holiday, Bank & Court will remain closed.
12. Transfer Certificate/ School Leaving Certificate from last Leaving College/University/Institute is mandatory.
13. The bonds are to be made only in the Govt. of Bihar Bonds.
14. Name & DOB of the candidate in Aadhar card should match with details in their SSLC/HSC/TC. In case of mismatch, students are advised to make necessary correction.
15. The bond surety must be the father/mother and must be present at the time of admission.
16. This college shall not provide any address proof for opening a Bank Account, applying for Passport/ Driving License/ PAN Card/ Voter ID etc., as required. The admitted student shall be responsible for providing the address proof for above purpose.
17. Original documents will be issued only after the completion of MBBS bond obligations. Requests for issuance during the course will not be entertained.
18. Charges to be levied for Upgradation/ Surrender/ Resignation/Withdrawal/Cancellation of MBBS Seat from UG NEET Counselling.

Parameter	Charges levied (Rs.)	Time Limit
Amount of fee to be deducted on re-allocation of seat/ upgradation of seat to the candidates in 2nd/3rd Round of Counselling	10% of Tuition Fees i.e. For AIQ & State Quota : Rs.10000/- For ESIC Ward of IP Quota: Rs.2400/-	Within the Schedule/time provided by MCC/BCECEB, Patna .

CHECKLIST FOR MBBS ADMISSION 2025-26

Sl. No.	Documents	Enclosed																			
1.	Admit Card of Exam issued by NTA	Yes/No																			
2.	Rank Letter/ Result issued by NTA	Yes/No																			
3.	Provisional allotment letter generated online by MCC/BCECEB	Yes/No																			
4.	Relieving Letter from previous Institution. (if applicable in original)	Yes/No																			
5.	Biometric Identification Report (in original – for State Quota)	Yes/No																			
6.	Part A & B of online application form of UGMAC (in original – for State Quota)	Yes/No																			
7.	Medical Certificate from Registered Medical Practitioner. (In original)	Yes/No																			
8.	Matriculation Certificate, Admit Card & Marks Sheet (In original)	Yes/No																			
9.	10+ 2 Certificate, Admit Card, Marks Sheet & Migration (In original)	Yes/No																			
10.	Character Certificate, CLC, Transfer Certificate in last Studied Institute (in original)	Yes/No																			
11.	<u>The Candidate should also bring the following certificate, if applicable:</u> i. SC/ ST Certificate ii. OBC A/B Certificate iii. Physically Challenged Certificate iv. EWS Certificate	Yes/No																			
12.	Domicile Certificate issued by SDO/Revenue Officer (in original – for State Quota)	Yes/No																			
13.	8 Passport size photographs, same as affixed on the application form.	Yes/No																			
14.	<table border="1"> <thead> <tr> <th>PARAMETER</th> <th>AIQ/ SQ</th> <th>ESIC IP Quota</th> <th rowspan="5">Demand Drafts shall be drawn from any Nationalized Bank in favour of ESIC FUND ACCOUNT NO. 2, payable at BIHTA, PATNA. (individual draft for different Fee Head)</th> </tr> </thead> <tbody> <tr> <td>Annual Tuition Fee</td> <td>Rs. 1,00,000/- (Rupees One Lakh only) *Would be payable as a single installment at the time of admission (yearly)</td> <td>Rs. 24,000/- (Rupees Twenty Four Thousand only) *Would be payable as a single installment at the time of admission (yearly)</td> </tr> <tr> <td>Annual Caution Money</td> <td>Rs. 5,000/- (Rupees Five Thousand only)</td> <td></td> </tr> <tr> <td>Annual Seat Rent Hostel</td> <td>Rs. 10,000/- (Rupees Ten Thousand only)</td> <td></td> </tr> <tr> <td>Hostel Security</td> <td>Rs. 10,000/- (Rupees Ten Thousand only)</td> <td></td> </tr> <tr> <td>SWF (Student Welfare Fund)</td> <td>5,000/- (Rupees five thousand only) Demand Drafts shall be drawn from any Nationalized Bank in favour of ESIC Medical College Student Welfare Fund, Bihta payable at Bihta, Patna.</td> <td></td> </tr> </tbody> </table>	PARAMETER	AIQ/ SQ	ESIC IP Quota	Demand Drafts shall be drawn from any Nationalized Bank in favour of ESIC FUND ACCOUNT NO. 2, payable at BIHTA, PATNA. (individual draft for different Fee Head)	Annual Tuition Fee	Rs. 1,00,000/- (Rupees One Lakh only) *Would be payable as a single installment at the time of admission (yearly)	Rs. 24,000/- (Rupees Twenty Four Thousand only) *Would be payable as a single installment at the time of admission (yearly)	Annual Caution Money	Rs. 5,000/- (Rupees Five Thousand only)		Annual Seat Rent Hostel	Rs. 10,000/- (Rupees Ten Thousand only)		Hostel Security	Rs. 10,000/- (Rupees Ten Thousand only)		SWF (Student Welfare Fund)	5,000/- (Rupees five thousand only) Demand Drafts shall be drawn from any Nationalized Bank in favour of ESIC Medical College Student Welfare Fund, Bihta payable at Bihta, Patna.		Yes/No Yes/No Yes/No
PARAMETER	AIQ/ SQ	ESIC IP Quota	Demand Drafts shall be drawn from any Nationalized Bank in favour of ESIC FUND ACCOUNT NO. 2, payable at BIHTA, PATNA. (individual draft for different Fee Head)																		
Annual Tuition Fee	Rs. 1,00,000/- (Rupees One Lakh only) *Would be payable as a single installment at the time of admission (yearly)	Rs. 24,000/- (Rupees Twenty Four Thousand only) *Would be payable as a single installment at the time of admission (yearly)																			
Annual Caution Money	Rs. 5,000/- (Rupees Five Thousand only)																				
Annual Seat Rent Hostel	Rs. 10,000/- (Rupees Ten Thousand only)																				
Hostel Security	Rs. 10,000/- (Rupees Ten Thousand only)																				
SWF (Student Welfare Fund)	5,000/- (Rupees five thousand only) Demand Drafts shall be drawn from any Nationalized Bank in favour of ESIC Medical College Student Welfare Fund, Bihta payable at Bihta, Patna.																				
15.	ESIC Discontinuation & Service Bond of 1 Year - Notarised Bond of Rs. 5,00,000/- (Rupees Five Lakhs) on a Non-Judicial Bond paper of Rs. 100/- (Rupees Hundred Only) in prescribed format from Patna Jurisdiction	Yes/No																			
16.	Photo copy of ID & Address proof for both(PAN/ Voter ID/ ADHAAR card/ Passport/ Driving License) of the Surety (Parents/ Legal Guardian) and bounden in respect of Notarised Bond	Yes/No																			
17.	‘Ward of Insured Person’ Certificate under Group-I/II/III as applicable from Competent Authority [Annexure – 3(A) or 3(B) (the RD/SRO I/c has been designated as the Competent authority to issue the certificate)	Yes/No																			
18.	Affidavit by candidate as per Annexure – 4 } Only for ESIC Quota Female Candidates Affidavit by IP as per Annexure – 5 }	Yes/No																			
19.	Anti-Ragging Affidavit (Printout) duly signed to be submitted both by candidate & guardian on the day of admission.	Yes/No																			
20.	E-Pahchaan Card only for ESIC Quota Candidates	Yes/No																			
21.	Gap Certificate (if applicable)	Yes/No																			
22.	Scanned copies of all documents submitted including photo/signature to be mailed to studentsectionsibihta@gmail.com before arriving for admission, Students are advised to bring the soft copy in pen drive.	Yes/No																			



कर्मचारी राज्य बीमा निगम
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
EMPLOYEES' STATE INSURANCE CORPORATION
(Ministry of Labour & Employment, Govt. of India)



क. रा. बी. नि. चिकित्सा महाविद्यालय एवं अस्पताल,
बिहटा, पटना- 801103
ESIC Medical College & Hospital,
Bihta, Patna- 801103.
ई मेल/ Email: dean-bihta.bh@esic.nic.in

FEE STRUCTURE

FOR MBBS ADMISSION 2025-26

SI.NO.	Fee Particulars	ESIC Ward of IP Quota	State Quota & All India Quota	Remarks
		Amount (in Rs.)	Amount (in Rs.)	
1	Tuition Fee (Per Annum)	24,000/-	1,00,000/-	Demand Drafts shall be drawn from any Nationalized Bank in favour of ESI FUND ACCOUNT NO. 2 , payable at BIHTA, PATNA. (individual draft for different Fee Head)
2	Caution Deposit (Per Annum)	5,000/-	5,000/-	
3	Hostel Deposit	10,000/-	10,000/-	
4	Hostel Fee (Per Annum)	10,000/-	10,000/-	
	Total	49,000/-	1,25,000/-	

In addition to above all students will also pay the following fee mandatorily:

FEE PAID BY ALL STUDENTS			
S.N.	FEE HEAD (Annual)	All Students	DD in favour of
1	SWF (Student Welfare Fund)	5,000/-	Demand Drafts shall be drawn from any Nationalized Bank in favour of ESIC Medical College Student Welfare Fund, Bihta payable at Bihta, Patna.